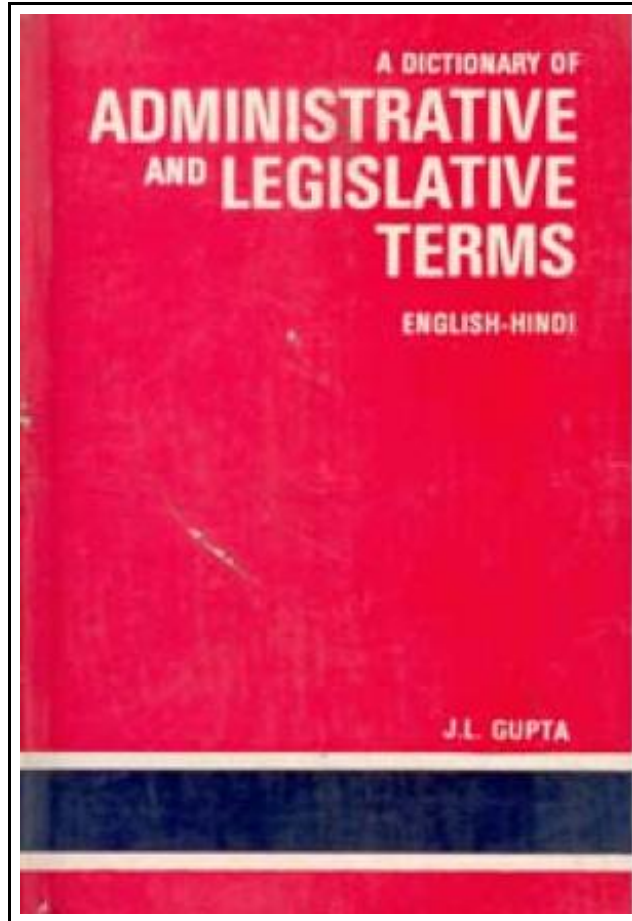


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1987. Hardcover. Book Condition: New. 284 About The Author:- Mr. J.L. Gupta (b. 1958) did his P.G. Diploma in Book Publishing (specialisation in Editing) from CVS, University of Delhi (1983-85) in first class. With brilliant academic career, Mr. Gupta has been keenly involved with the Editorial activities for nearly a decade. He is well conversant with the nuances in Book-Publishing: Editing Production. He has published certain articles in journals and has been editing certain newsletters dealing with book-publishing. Besides his present edited and compiled reference work **A Dictionary of Administrative and Legislative Terms: English-Hindi**, Mr. Gupta has authored **Intricacies in Writing and Editing Books (A Compendium for Upcoming Authors, Editors, Proof readers REsearch Scholars and Publishers (in press))**. He has also edited a volume **Challenges to the Fair Sex (Indian Woman: Problems, Plights & Progresses)**. Currently, Mr. Gupta is associated with **Gyan Publishing House, Delhi** heading the Editorial Department in the capacity of a Managing Editor monitoring the editorial and production activities. Contents:- Contents # Preface: Text: List Of Appendix: Appendix I : Some Comments: Expressions and Phrases Commonly Used in Administration: Appendix II : Sentences Commonly Used in Administration: Appendix III : Degrees: Diplomas and Certificates etc. The Title '**A Dictionary of Administrative And Legislative Terms Containing Comprehensive Appendices of Important Terms And Sentences Used In Administration : English-Hindi 1St Edition** written by **J. L. Gupta**' was published in the year 1987. The ISBN number 9788121201032 is assigned to the Hardcover version of this title. This book has total of pp. 284 (Pages). The publisher of this title is **Gyan Publishing House**. This Book is in English. The subject of this book is Dictionary Language: English.

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